

CAPTAIN VIDEO PRODUCTIONS, INC.

201 S. Yellowood Ave. Broken Arrow, OK 74012

918.622.4441

www.captainvideoinc.com

Fax: 918.249.0084

Wedding Video Agreement

To schedule Captain Video for your wedding date, please fill out agreement and submit with at least a **\$100.00 deposit** to the address below or call with credit card. *(We do not hold dates without a deposit.)* Don't forget to call us w/ new phone #'s.

CONTACT NAME: _____ PHONE #'s _____ / _____

Address: _____ City _____ State _____ Zip _____

WEDDING DATE: _____ TIME: _____ Bride: _____ Groom: _____

WEDDING LOCATION: _____ ADDRESS: _____

RECEPTION LOCATION: _____ ADDRESS: _____

Rehearsal Dinner Date: _____ Time: _____ Location: _____

(If We Video Rehearsal Event) Address: _____

SPECIAL REQUESTS: _____

REFERRED BY: _____ SBC Yellow Pgs. _____ Tulsa Metro _____ User Friendly Book _____ Internet _____

tulsacelebrations.com _____ Oklahoma Magazine Wedding Show _____ Tulsa Wedding Show (Renaissance Hotel) _____

Package To Be Produced: A _____ B _____ C _____ D _____ TREASURE _____ DELUXE _____ CAPTAIN'S CHOICE _____

_____	+	_____	WEDDING PACKAGE PRICE (We can add in any options that you choose later – this gives us a good start)
	+	_____	Reception Additional Time (\$75.00/hr.)
***	+	_____	RECAP – Romantic Video Highlight (\$125.00)
***	+	_____	SCROLLING TITLES (\$75.00)
	+	_____	2 Cameras at Reception (includes extra editing)
Qty _____	+	_____	Additional Copies (\$25.00/ea. – 3 come with package)
Qty _____	+	_____	Photos on Video with Music (\$1.25/ea.)
	+	_____	30 Minute Continuous Loop Tape (\$25.00) / 1 hr. Loop Tape (\$50.00) - Photo Presentation
	+	_____	Video Projection Service (\$150.00) or 10" DVD Player at Reception (\$25.00)
	+	_____	Rehearsal Events (\$100.00/first hr. \$75.00/hr. thereafter)
	+	_____	"50 Ways To Save Your Wedding!" Video–Prod by Capt. Video (\$20/free w/Dlx & Choice Pkg.)
	+	_____	Romantic Love Story (Tell your Story with Romantic Interviews) \$250.00
	+	_____	E-mail Attachment of Wedding Highlights \$75.00
Miles _____	+	_____	Out of Town Mileage Charge (\$.30/mi.)
	=	_____	SUBTOTAL
Date _____	+	_____	TAX
Received _____	=	_____	TOTAL
_____	-	(_____)	DEPOSIT (At least \$100.00)
	=	_____	BALANCE DUE
_____	-	(_____)	½ BALANCE DUE 1 WEEK BEFORE WEDDING DATE
	+	_____	\$25.00 LATE FEE (Failure to pay ½ Balance)
_____	=	_____	REMAINING BALANCE (Due When Videos are Received)

The deposit is deducted from your balance. The remaining balance is paid in two parts. One half of the balance is due one week before the wedding date. The remaining half is due after completion by Captain Video. If we do not receive half of the balance before your wedding date, there will be an additional \$25.00 added to your account. If project is not paid for and picked up within two weeks after we contact you that your order is complete, we have the right to use the credit card that is on file for your remaining balance.

Our wedding prices include four hours on location for your wedding and reception beginning one hour before ceremony. This will allow us time to set up and capture preshots. If more time is needed, there will be a \$75.00/hour additional investment. (See our brochure for package pricing.) Out of town weddings and receptions will have a \$.30 per mile added charge.

Please send us an invitation for your beginning. If we have not received invitation in time for editing process we will type a title page for the beginning. Music will be selected by Captain Video unless other arrangements are made. Captain Video, Inc. will not be responsible for lighting conditions. Please consult us on lighting for best quality. If you have a front camera – we usually always try to be on the front right side diagonally from the bride and groom. Captain Video Inc. will not be held liable for any mental distress in case of a technical difficulty. Any deposits will be returned only in the case of this situation. If there is a date or time change after you have filled out this paper work, please notify us, verify that we are available for this change, and send us the change in writing. Any changes after completion are subject to \$75/hr.

Thank you for choosing Captain Video, Inc. to video tape your wedding. We look forward to working with you. If you have any questions please feel free to call us, Jim or Denise Passmore, at (918) 622-4441. **To show acceptance of this agreement, please sign in the space provided below. Please keep the last copy for your files. After verifying that the date is available for Captain Video, Inc., a signed copy will be returned to you.**

BY: _____ Date: _____ BY: _____ Date: _____

APPROVED BY:

CAPTAIN VIDEO, INC.