



(918) 521-4726 1429 N. Umbrella Ave. Broken Arrow, OK 74012
www.captainvideoinc.com email: passmore@captainvideoinc.com

WEDDING AGREEMENT

To schedule Captain Video for your wedding date, please fill out agreement and submit with at least a \$100.00 deposit to the address above or call with credit card. (We do not hold dates without a deposit.) Please call us w/new phone #'s.

CONTACT NAME: PHONE #'s

Address: City State Zip

Email:

WEDDING DATE: TIME: Bride: Groom:

WEDDING LOCATION: ADDRESS:

RECEPTION LOCATION: ADDRESS:

Rehearsal Dinner Date: (If we are shooting) Time: Location:

(If we are doing your rehearsal event) Address:

SPECIAL REQUESTS:

Referred By: Internet OK Magazine Wedding Show Hard Rock Wedding Show

Please continue to page 2 for Package Selection

Terms and Conditions

The deposit is deducted from your balance. The remaining balance is paid in two parts. One half of the balance is due one week before the wedding date. The remaining half is due after completion by Captain Video. If we do not receive half of the balance before your wedding date, there will be an additional \$25.00 added to your account. If project is not paid for and picked up within two weeks after we contact you that your order is complete, we have the right to use the credit card that is on file for your remaining balance.

Our wedding prices include four hours on location for your wedding and reception beginning one hour before the ceremony time. This will allow us time to set up and capture pre-shots. If more time is needed, there will be a \$85.00/hour additional investment for videography and \$200/hr. for photography. If photos are being taken earlier, the time will start when time is scheduled to start taking photos. Out of town weddings and receptions will have a \$.50 per mile added charge.

Videography: Please send us an invitation for your beginning of the video. If we do not receive invitation in time for editing process, we will type a title page for the beginning. Music will be selected by Captain Video unless other arrangements are made. Captain Video, Inc. will not be responsible for lighting conditions. Please consult us on lighting for best quality. If you have a front camera - we usually always try to be on the front right side diagonally from the bride and groom. We are not responsible for hair and makeup and how it affects your looks. Captain Video, Inc. will not be held liable for any mental distress in case of a technical difficulty. Any deposits will be returned only in the case of this situation.

If there is a date or time change after you have filled out this paperwork, please notify us, verify that we are available for this change, and send us the change in writing. Any changes after completion are subject to \$75/hr. Captain Video reserves the right to use your footage of your event for all media and marketing purposes.

Thank you for choosing Captain Video, Inc. video/photograph your wedding. We look forward to working with you. If you have any questions please feel free to call us, Jim or Denise Passmore, at (918) 521-4726.

